

# Minutes of Selectmen's Meeting

## TOWN OF GORHAM, NEW HAMPSHIRE

Monday, July 20, 2009

Town Hall Meeting Room 2<sup>nd</sup> Floor (handicap accessible)

In Attendance:

SELECTMEN

Yves Zornio, Chairman (excused)

Paul Robitaille

Terry Oliver

William H. Jackson, Town Manager

- Adele Woods, CEO Coos County Family Health
- Katie Kelley, Coos County Family Health
- Donna Lane, Consultant
- Press & Public

1. Call To Order (6:00 PM)
2. Non-Public Session (RSA 91-A:2,1) (RSA 91 -A:3, II (a), (b), (c), (d), (e)). (6:00 PM)
3. Public Session Agenda (6:30 PM)
  - a. The Chairman announced that no action had been taken in non-public session.
  - b. The Board approved the minutes of July 13, 2009.
  - c. The Board signed the weekly manifest.
  - d. The Board authorized the Town Manager to negotiate and sign the agreement with the NH Public Utilities Commission for a grant awarded to the Gorham Fire Department for a new heating system under the Greenhouse Gas Emissions Reduction Fund. **The motion to authorize was made by Selectman Oliver and seconded by Selectman Robitaille.**
4. **Other Business: None**

### COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION PUBLIC HEARING 7:00 PM

The Town of Gorham's Board of Selectmen held three consecutive Public Hearings on Monday, July 20, 2009 at Gorham Town Hall Meeting Room (2<sup>nd</sup> Floor), 20 Park Street Gorham, N.H. to hear public comments on a Community Development Block Grant (CDBG) application proposal to the N.H. Community Development Finance Authority (CDFA). Up to \$500,000. is available annually on a competitive basis for economic development, public facility, housing projects, and emergency activities that directly benefit low and moderate-income persons. Up to \$12,000. is available for feasibility study grants. Up to \$200,000. is available for Capacity Building activities. The proposal to be heard includes:

#### **PUBLIC HEARING #1**

Acting Chairman Paul Robitaille opened the first Public Hearing at 7:00 P.M. noting that there is a handout on the project available at the entrance to the room. He recognized Donna Lane, Grant Administrator who described the proposal in detail. She stated that this CDBG application is for \$500,000.00 in funds. The funds will be sub-granted to Coos County Family Health Services and used towards the acquisition and/or renovation and/or building of a larger facility. The increased facility size will allow CCFHS to increase their services to their primarily low and moderate-income beneficiaries. Adele Woods, CEO of Coos County Family Health Services explained the various locations that had been investigated and further that the committee seemed to be leaning towards the Glen Road/Promenade St. location.

Acting Chairman Robitaille then opened the floor to public comment on the project. There were comments in support of the project. There were no questions. Acting Chair Robitaille motioned to close the first Public Hearing on the project portion of the CDBG Grant Hearing at 7:08 PM. Seconded by Selectman Oliver. All voted in the affirmative. (2-0-1 excused). The motion passed.

#### PUBLIC HEARING # 2

Acting Chairman Robitaille motioned to open the second Public Hearing at 7:09 PM for discussion of the adoption of Gorham's Housing and Community Development Plan. Seconded by Selectman Oliver. All voted in the affirmative. (2-0-1). The motion passed. Donna Lane read the Plan to all in attendance. There were no questions asked. Acting Chair Robitaille motioned to close the second Public Hearing on the project portion of the CDBG Grant Hearing at 7:11 PM. Seconded by Selectman Oliver. All voted in the affirmative. (2-0-1 excused). The motion passed.

#### PUBLIC HEARING # 3

Acting Chairman Robitaille motioned to open the third Public Hearing at 7:13 PM for discussion of the Residential Anti-Displacement and Relocation Assistance Plan. Seconded by Selectman Oliver. All voted in the affirmative. (2-0-1). The motion passed.

Donna Lane explained that if any displacement takes place as a result of the project, the Uniform Relocation Act must be followed, which requires that any displaced household or business in a project using any federal funds must be found comparable housing in a comparable neighborhood at a comparable price. It is not the intent of this project to require displacement or relocation.

Under the certification section of the application, the Town will certify that the Residential Anti-Displacement & Relocation (RARA) plan is in place, and in the event that it is discovered that this specific project does displace persons or households, a displacement implementation plan must be submitted to the CDFR prior to obligating or expending funds.

Acting Chairman Robitaille opened the floor to public comment on the Residential Anti-Displacement and Relocation Plan. There were no questions from the public in attendance. Acting Chairman Robitaille motioned to close the Public Hearing on the re-adoption of the Residential Anti-Displacement and Relocation Plan portion of the CDBG Grant Hearing at 7:18 PM. Seconded by Selectman Oliver. All voted in the affirmative. (2-0-1). The motion passed.

- Acting Chairman Robitaille motioned to approve the submittal of the application and vote to authorize the Town Manager to sign and submit the application, and upon approval of the CDBG application to further authorize the Town Manager to execute any documents, which may be necessary to effectuate the CDBG contract. Seconded by Selectman Oliver. All voted in the affirmative (2-0-1). The motion passed.
- Acting Chairman Robitaille motioned to adopt the updated Housing and Community Development Plan. Seconded by Selectman Oliver. All voted in favor (2-0-1). The motion passed.
- Selectman Robitaille motioned to adopt the Residential Anti-Displacement & Relocation Assistance Plan. Seconded by Selectman Oliver. All voted in favor (2-0-1). The motion passed.

Acting Chairman Robitaille closed the Public Hearing process at 7:22 PM

6. Date for Next Meeting: August 3, 2009

7. Non-Public Session: (RSA 91-A: 2, 1) (RSA 91 -A: 3, II (a), (b), (c), (d), (e)). *[If required]*

8. Adjournment - On a motion from Acting Chairman Robitaille with a second from Selectman Oliver, the Board voted to adjourn the meeting at 7:35 PM. All voted in the affirmative.